

## Appendix B - ACTION PLAN

Recommendation	Timescale	Responsible Officer	Update
<p>1. Reports are taken to Cabinet, the Hastings LSP and the AMBs which look at the relationships between the Council, LSP and AMBs. The report should recommend ways of ensuring that there are effective and demonstrable connections between the AMBs and the LSP as well as between the AMBs and the Cabinet.</p>	<p>AMBs during the Jan-March 2008 quarter</p> <p>LSP March or June 2008</p> <p>Council Forward Plan by agreement</p>	<p>Area Co-ordinators and Area Champions</p> <p>Corporate Director, Community Wellbeing</p> <p>Corporate Director, Community Wellbeing/Interim Head of Community Services</p>	
<p>2. Discussions with East Sussex County Council are entered into to look at:</p> <ul style="list-style-type: none"> <li>• Ways in which ESCC might support Area Co-ordination</li> <li>• Co-ordination with the County, so that ESCC can look at solutions to local issues being practised at neighbourhood level</li> <li>• How the AMBs can help to deliver LAA targets and outcomes locally</li> </ul>	<p>To begin Feb 2008</p>	<p>Corporate Director, Community Wellbeing</p>	
<p>3. When it becomes available, central government guidance on place shaping should be discussed at AMBs to develop and deliver this agenda</p>	<p>At the first LSP and AMB meetings after the guidance has been received</p>	<p>Head of Policy and Performance</p> <p>Area Co-ordinators</p>	
<p>4. The refresh of the Community Cohesion Plan should show how communities of interest, through the LSP, could shape services in similar ways to geographically based communities within the town</p>	<p>March 2008</p> <p>Cabinet meeting</p>	<p>Area Co-ordinator with responsibility for the refresh of the Community Cohesion Plan</p>	

5. The Together Action Line be reinstated for the benefit of residents. Its reinstatement should also have a performance management element so that it is clear how the Line is being used by residents and how the Council is responding to those concerns	To await internal discussions, costings and the Management Response to this report	Interim Head of Community Services	
6. An officer led HBC working group consult with the community and partner organisations to look at the impact of Working Neighbourhoods funding on the Area Co-ordination process; at how the commissioning process should be developed and at the potential responsibilities of existing partnerships. The full roll-out of Area Co-ordination should also be discussed and proposals brought forward for implementation. The working group should then report to Cabinet, the LSP and to the HBEA with its conclusions for comment and discussions.	From February 2008	Interim Head of Community Services	
7. The development of the “virtual team” approach to cross agency working should be enhanced so that problems can be solved through inter agency functioning and communication. There is funding for a Local Learning Plan, for example, to train communities and agencies to work together to address issues of local concern effectively	From March 2008	Interim Head of Community Services with Area Co-ordinators	
8. Ensure that socio economic development and inclusion are central to the future priorities and structure of the AMBs and LSP, and that Hastings Borough Council integrates Area Co-ordination and its economic development and inclusion function	From January 2008	Interim Head of Community Services and Head of Regeneration Service	
9. Recommendations of the Jacotine Report concerning the future structure and enhanced effectiveness of AMB meetings to be considered by AMBs and adopted as appropriate	From February 2008	Area Co-ordinators	
10. Terms of Reference of the AMBs should be reviewed by each AMB and then they should each look at the provision of a simplified, overall	From February 2008	Area Co-ordinators	

	summary of information with discussion points on implementation of any actions, leading to appropriate decisions.			
11	Include the diarising of quarterly AMBs in the Council Schedule of Meetings and provide training for newly elected members of the Council	From January 2008	Area Co-ordinators	
12	Community members to receive training and support so that they can work with service providers to shape as well as comment on the level and quality of services received in the area	From February 2008 ongoing	Area Co-ordinators	
13	Include delivery of training for officers and elected members in the functions and responsibilities regarding AMBs. The Local Learning Plan should also include this aspect	From February 2008 ongoing	Area Co-ordinators	
14	The AMBs and the LSP to discuss representation of communities of interest and community cohesion issues in light of the comments of the Jacotine Report on LSP representation. When the AMBs review their Terms of Reference, they should also look at transparent and accountable selection processes to determine the community membership of the AMBs	From February 2008	Head of Policy and Performance Area Co-ordinators	
15	A simple marketing and communications Action Plan be drawn up with the help of the Council's Marketing Department, and implemented as above	April 2008	Area Co-ordinators Head of Marketing Services	
16	Simplification of the current performance management arrangements as reported to the AMBs while retaining their power and meaning. A "menu" of proposed planned changes could be provided to the AMBs and elements reflecting local needs could be selected by each AMB	From June 2008	Area Co-ordinators	
17	The Council demonstrate through its plans and targets that the two functions of Regeneration and Community Services are robustly integrated and that the Council is still able to demonstrate that it has the support of communities and partner agencies through the mechanisms of consultation and service shaping	From June 2008	Head of Regeneration	